



Banquet & Conference Center

POLICIES

Thank you for your consideration of Villa Milano, Columbus and Central Ohio's premier Banquet and Conference Facility. Our sincere desire is to make your event a total success. Management and our professionally trained staff will do what is necessary to insure success.

- A **deposit** may be required to secure your date. The amount will be indicated on your contract. The deposit will be applied to your invoice following the function. If you cancel **less than 180** days from the date of the function, you will forfeit your deposit.
- A **cancellation fee** is separate from the deposit. The amount will be indicated on your contract. The amount is equal to the rental fee of the room(s) you have reserved. A cancellation fee will be charged when you fail to cancel your contract **within 180 days**. If you have made a deposit, this will be deducted from the cancellation fee.
- Our menu represents many of the more popular items we serve. We are certainly willing to provide items not listed on the menu, subject to availability.
- All menu selections must be made **two weeks** prior to the function.
- **Menu prices will be verified 90 days prior to the event.**
- You may select only **one or two entrées** from the menus entitled **Luncheon or Dinner**.
- Luncheon menus are only available Monday thru Friday. Saturday events will only use the Dinner or Dinner buffet menus, regardless of the time of day.
- Authorization for billing must be approved in advance; otherwise payment is due in full on the event date.
- **Birdseed, rice and confetti are prohibited.** Use may result in an additional charge of \$200.
- If your attendance should decrease or increase from your original estimate, we reserve the right to assign a room more appropriate to the size of the group, and/or assess a room rental fee.
- **Deliveries to the Villa Milano for your function must be coordinated in advance.** We are not responsible for unexpected deliveries or items left by your group after the function.
- A confirmation of attendance is required by 11 a.m. two days prior to your function. For Monday and Tuesday events, call on Thursday by 11 a.m.
- Your confirmed attendance will be your guarantee, for which you will be charged, even if fewer attend than expected. We will be prepared to serve 5%, or a maximum of 20 meals (which ever is less) above your guarantee.
- **One hour prior** to your event, your room will be available for any necessary set up on your part.
- **The affixing of anything to the walls is not permitted without approval.**
- Your group may be held responsible for damage to or theft of Villa Milano property.
- We will provide up to two registration tables and two display tables (all with table cloth and skirting) at no charge. Any additional tables will be provided at a charge of \$10 per table.
- A special set of policies apply to weddings, and a separate page entitled "**Wedding Reception Policies**" will be attached to your contract.
- All food and beverage sales are subject to a 20% service charge and 6.75% sales tax.
- You will be expected to depart at the function conclusion time on the contract. Any extension beyond this time must be approved by the management, and may be subject to a room rental fee of \$200 per hour.

Website: www.villamilano.com

1630 Schrock Road, Columbus, OH 43229-1560 • Phone: (614) 882-2058 • Fax: (614) 882-2491



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DINNER ENTREES

Entrée prices include our famous house salad, our chef's selection of seasonal vegetables, potato, rice or pasta accompaniments, rolls, beverage and dessert.

Chicken Entrées

- **Chicken Milano** **\$19.75**
Boneless breast of chicken baked with flavorful prosciutto and succulent artichoke hearts in a creamy white sauce. A Villa Milano specialty.
- **Chicken Piccata** **\$19.75**
Lemon, hint of garlic and white wine give this baked chicken breast a wonderfully mild flavor.
- **Honey Mustard Chicken** **\$19.75**
A savory honey and Dijon sauce complement this lightly floured and baked chicken breast.
- **Chicken Parmigiana** **\$19.75**
Boneless breast of chicken oven-fried to a golden brown, topped with zesty marinara sauce and mozzarella cheese, a specialty of the house.
- **Chicken Marsala** **\$19.75**
A juicy breast of chicken cooked in a marsala wine sauce with mushrooms.
- **Aspen Chicken** **\$19.75**
A combination of fresh limes and crunchy walnuts smother this boneless breast of chicken.
- **Chicken Cordon Bleu** **\$19.75**
A delicious combination of Ham and Swiss cheese on top of a full chicken breast.
- **Grilled Chicken Raspberry Vinaigrette** **\$19.75**
Boneless breast of chicken grilled to perfection, topped with light raspberry vinaigrette.

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DINNER ENTREES (Cont.)

Pasta Entrées

- **Seafood Pasta** **\$19.75**
A medley of shrimp and scallops in white cream sauce.
- **Lasagne** **\$16.75**
Our famous lasagna. Layers and layers of meat, house made sauce and 3 kinds of cheese.
- **Lasagne Fiorentino** **\$16.75**
Fresh spinach, broccoli, and mushrooms, layered between pasta and cheeses, then smothered and baked in a delicious white cream sauce.
- **Manicotti** **\$16.75**
Pasta sheets filled and rolled with ricotta, parmesan and mozzarella cheese for a lighter meal.
- **Rigatoni with Meatballs** **\$15.75**
Pasta with our own marinara sauce with two meatballs.

Beef Entrées

- **Filet Mignon** **\$29.00**
Served with a flavorful béarnaise sauce, this choice beef will melt in your mouth.
- **Beef Tenderloin** **\$26.00**
Beef tenderloin broiled with a flavorful glaze and mushrooms.
- **New York Strip** **\$25.00**
A superior 12-ounce cut, broiled to perfection.
- **Prime Rib Au Jus** **\$25.00**
The classic dinner choice, slow roasted for succulent flavor and beautifully hand-carved.

Veal Entrées

- **Veal Saltimbocca** **\$24.00**
Tender veal cutlet folded with prosciutto and fresh sage, then sautéed lightly with olive oil.
- **French Cut Rib of Veal** **\$26.00**
Broiled piccata style, with zesty lemon and white wine, for a deliciously tender rib.

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DINNER ENTREES (Cont.)

Pork Entrées

- **Pork Loin Al Bosco** **\$19.75**
Tender pork loin baked with wild mushrooms in a marsala wine sauce...wonderful.
- **Boneless Pork Loin** **\$19.75**
Served piccata style, baked with lemon and white wine, or over a bed of robust sauerkraut, this tender cut is sure to please every palate.
- **Roasted Pork Chop** **\$19.00**
Roasted boneless center-cut pork chop.

Seafood Entrées

- **Salmon Filet** **\$22.00**
A beautiful filet, baked tenderly in a tomato-cream sauce or a light lemon wine sauce.
- **Swordfish Siciliana** **\$22.00**
Swordfish steak brushed with olive oil, and baked with capers, black olives and tomatoes.
- **Orange Roughy** **\$21.00**
Orange Roughy filet broiled lightly in butter.

Combinations

- **Filet Mignon and Shrimp** **\$32.75**
Two melt-in-you-mouth flavors...perfect!
- **Filet Mignon and Chicken** **\$29.75**
Select your choice of chicken presentation with a wonderful filet.
- **Filet Mignon and Lasagne** **\$27.75**
- **Chicken Piccata and Shrimp Scampi** **\$25.75**
Served over a bed of rice.
- **Chicken and Lasagne** **\$22.75**
Select your choice of chicken presentations with our famous lasagne.

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LUNCH ENTREES

Entrée prices include our famous house salad, our chef's selection of seasonal vegetables, potato, rice or pasta accompaniments, rolls, and beverage. Available Monday through Friday only.

- **Chicken Milano** **\$14.75**
Boneless breast of chicken baked with flavorful prosciutto and succulent artichoke hearts in a creamy white sauce. A Villa Milano specialty.
- **Chicken Piccata** **\$14.75**
Lemon, hint of garlic and white wine give this baked chicken breast a wonderfully mild flavor.
- **Honey Mustard Chicken** **\$14.75**
A savory honey and Dijon sauce complement this lightly floured and baked chicken breast.
- **Chicken Parmigiana** **\$14.75**
Boneless breast of chicken oven-fried to a golden brown, topped with zesty marinara sauce and mozzarella cheese, a specialty of the house.
- **Chicken Marsala** **\$14.75**
A juicy breast of chicken cooked in a marsala wine sauce with mushrooms.
- **Aspen Chicken** **\$14.75**
A combination of fresh limes and crunchy walnuts smother this boneless breast of chicken.
- **Chicken Cordon Bleu** **\$14.75**
A delicious combination of Ham and Swiss cheese on top of a full chicken breast.
- **Milano's Grilled Chicken Salad** **\$13.75**
Crisp hearts of romaine, dried cranberries, tomatoes, olives, croutons, and feta cheese topped with marinated chicken breast with balsamic vinaigrette dressing.
- **Lasagne** **\$13.75**
Our famous lasagna. Layers and layers of meat, house made sauce and 3 kinds of cheese.
- **Lasagne Cacciatora** **\$13.75**
Traditional vegetables and tomatoes in a new look. A vegetarian delight!
- **Rigatoni with Meatball** **\$13.75**
Pasta with our own marinara sauce with one meatball.

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LUNCH ENTREES (Cont.)

- | | |
|--|---------|
| ➤ Ham topped with Hawaiian Pineapple | \$13.75 |
| ➤ Roasted Turkey with Dressing & Gravy | \$13.75 |
| ➤ Swiss Steak with Mashed Potatoes | \$13.75 |
| ➤ Pork Marsala
A tender piece of pork cooked in marsala sauce and mushrooms. | \$14.75 |
| ➤ Broiled Orange Roughy | \$14.75 |
| ➤ Petite Filet Mignon
A succulent dish that melts in your mouth. Perfect for a business luncheon. | \$19.75 |

Desserts

Spumoni Ice Cream - Add \$.75
Cake - Add \$1.00
Assorted Cheesecake - Add \$1.75

Please keep in mind if you do not see your selection on our menu, give us a call and we will be happy to create a dish for your liking.

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DINNER BUFFET

Villa Milano is pleased to present our taste-tempting buffet selections. All dinner buffets include: coffee, hot tea, iced tea, lemonade, rolls, and choice of spumoni ice cream, pie, or cake.

DINNER BUFFET

\$25.75

Salads (Choice of 3)

Pasta Salad
Italian Salad
Fresh Fruit Display
Relish Display

Sides (Choice of 3)

Green Beans Almondine
Buttered Broccoli
Italian Mixed Vegetables
Buttered Corn

Red Skinned Potatoes
Oven Roasted Potatoes
Garlic Mashed Potatoes
Rice Pilaf

Entrées (Choice of 3)

Lasagne
Lasagne Fiorentino
Fettuccini - Milano's White Sauce
Rigatoni
Manicotti
Seafood Pasta
Prime Rib
Beef Tenderloin with mushrooms
Beef Tips Marsala

Roasted Pork Loin
Honey Baked Ham
Roasted Turkey Breast
Broiled Atlantic Cod
Chicken Milano
Chicken Marsala
Chicken Parmigiana
Chicken Piccata
Chicken Cordon Bleu

Assorted Dessert Table - Add \$2.00

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Banquet & Conference Center

LUNCHEON BUFFET

Villa Milano is pleased to present our taste-tempting buffet selections. All luncheon buffets include: coffee, hot tea, iced tea, lemonade, and rolls. Available Monday through Friday only.

LUNCHEON BUFFET

Two Entrées \$15.75
Three Entrées \$16.75

Luncheon Buffet Includes:

Milano House Salad
Fresh Fruit Display
Potato or Rice
Chef's Vegetables

Entrées

Lasagne
Lasagne Fiorentino
Fettuccini - Milano's White Sauce
Rigatoni
Manicotti
Swiss Steak
Roasted Pork Loin
Honey Baked Ham

Roasted Turkey Breast
Broiled Atlantic Cod
Chicken Milano
Chicken Marsala
Chicken Parmigiana
Chicken Piccata
Chicken Cordon Bleu

Desserts

Spumoni Ice Cream - Add \$.75
Cake - Add \$1.00
Assorted Cheesecake - Add \$1.75

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HORS D'OEUVRES

For many events, hors d'oeuvres are desired for the social hour preceding the meal. Villa Milano will prepare unlimited quantities of your hors d'oeuvres selections for one hour of service, using the pricing schedule below. This is ideal for the majority of functions, as every guest can enjoy sampling an array of hors d'oeuvres. For service of more than one hour, inquire about additional charges. Under extreme usage situations, Villa Milano reserves the right to make substitutions as necessary.

One Item - \$2.00
Two Items - \$3.50

Three Items - \$4.50
Four Items - \$5.50

Five Items - \$6.00
Six Items - \$7.50

(Based upon per person guarantee)

Our selections of Hors D'Oeuvres include:

Smoked Salmon Fillet
Tortellini in chef's selection of sauce
Mushroom Caps stuffed with crab meat
Mini Quiche
Chicken Drumettes
Italian Meatballs in sauce
Cheese Stuffed Jalapeno Peppers
Crisp Egg Rolls
Fried Mozzarella Sticks

Scallops Wrapped in Bacon
Chicken Tenders Cacciatora
Rumaki
Fried Ravioli with Pesto Sauce
Spanikopita
Country Spare Ribs
Beef and Broccoli
Pasta Orecchiette

Presentations

Cheese and Cracker Platter - \$2.00
Fresh Relish Display - \$1.75
Pasta Station - \$4.00
Turkey Breast with breads - \$4.00

Iced Shrimp Bowl - \$7.00
Fresh Fruit Display - \$2.50
Antipasta Platter - \$5.00
Marinated Flank Steak - \$5.00

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BEVERAGES

Unless otherwise specified, house brands are provided for all open bars. Prices are based on consumption and include bartender service. There is no minimum sales requirement.

House Brands

Gordon's Gin
Barcardi Light
Smirnoff Vodka
Seagram's 7 Whiskey
Jim Beam
Lauders Blended
Scotch
La Prima Tequila
DeKupeyer Peach
Schnapps
Triple Sec

Call Brands

Tanqueray Gin
Captain Morgan's
Spice Rum
Absolut Vodka
Canadian Club
Whiskey
Jack Daniel's
Dewars Blended
Scotch
Cuervo Especial

Premium Brands

Chivas Regal Scotch
Crown Royal Whiskey
Di Sarrono Amaretto
Hennessey Cognac
Courvosier Cognac
Grand Marnier
Drambuie

Beer

Domestic: Bud Light, Budweiser, Michelob Light
Imports: Amstel Light, Heineken, Corona
Wine Coolers: Seagram's Wild Berries
Wine Selection: White Zinfandel, Chardonnay, Merlot

Villa Milano is now proud to serve Coca-Cola brand soft drinks, including Coke, Diet Coke and Sprite. Orange, cranberry, and grapefruit juices are also available at the bar.

All cash bars are priced per drink. There is no bartender fee, nor is there a minimum sales requirement.

House Brands - \$4.00
Call Brands - \$4.50
Premium Brands - \$5.00

Domestic Beer - \$3.00
Import Beer - \$3.50
Soft Drink - \$2.00

Wine - \$4.00/\$6.00
Wine Cooler - \$3.50
Fruit Juice - \$2.00

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BREAKS

Continental Breakfast

Fresh Muffins and Danish Selection, Coffee, Tea and Decaf	\$4.50
With Assorted Juices	\$5.00
With Juices and Yogurt	\$5.50

Beverage Breaks

Coffee, Tea and Decaf	\$2.00
Soft Drinks	\$2.00
Bottled Water	\$2.00

Specialty Breaks

Eagle Brand Snacks & Soft Drinks	\$2.50
Assorted Cheese & Crackers, Bottle Water, & Soft Drinks	\$4.75
With Fresh Fruit Tray	\$5.75
Gourmet Cookies, Soft Drinks, Coffee, Tea & Decaf	\$3.75
With Fresh Fruit Tray	\$4.75

Please see our Beverage and Hors D'Oeuvres menus for additional break selections.

Villa Milano offers a variety of beer and wine, as well as an extensive selection of non-alcoholic beverages sure to enhance your event. Please consult the beverages menu for our selections.

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WEDDING RECEPTION POLICIES

Minimum Food and Beverage Sales (2008)

	<u>Friday</u>	<u>Saturday</u>
Complete Dinner Package	\$51.00	\$57.00
Complete Buffet Package	\$53.00	\$59.00
(Package Details Below)	Prices are per person and are inclusive of gratuity and sales tax	
Minimum Sales	\$8,000.00	\$10,000.00

Villa Milano will provide standard tables, chairs, linens and flatware. A candle centerpiece will be available if you choose. Also included is a cake table and gift table. The package price is for a **five (5)** hour reception (1 hour cocktail reception, 1 hour dinner, and 3 hours dancing). Should you desire a longer reception or require additional amenities, an additional fee will be assessed. Villa Milano also strongly recommends you have assigned seating for your guests. This will insure you have proper family and guest seating and also an easy collection of dinner choices.

Additional Charges

If your wedding is held at Villa Milano, there will be an additional charge of \$500, for which we will provide a rehearsal time at our discretion and theatre style seating (which will be removed for the reception).

Should you choose to cancel your reservation less than **six (6) months** from the date you have reserved, you will be subject to a **cancellation fee** in the amount shown on your contract.

Confetti and rice are not permitted.

NO FOOD may be brought in to Villa Milano due to health codes and liability regulations.

NO alcoholic beverages may be brought in due to state law.

Decorations in the fountain must be approved by Villa Milano.

Set Up Time

Deliver and setup of your flowers, wedding cake, balloons, DJ or band set up, etc. will be expected at Villa Milano 2 hours prior to your guest's arrival time. Earlier delivery and/or setup times **must be approved** and may not be possible; there are often two events per day scheduled into our rooms. If we have to come in early for the sole purpose of receiving a delivery for your reception, you may be charged a fee for this service. **Villa Milano will not be available or responsible for decoration setup.** Villa Milano requests to speak directly with your outside planners regarding set up time. Please have your florist, DJ, decorators, etc., contact the Villa Milano **two (2) weeks** prior to the wedding date to make specific arrangements. All decorations and personal belongings must be removed from Villa Milano immediately following your event.

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WEDDING RECEPTION POLICIES (Cont.)

Reception Conference

While most of the preliminary arrangements for your reception may be handled by phone, we request that at least two (2) weeks prior to the reception, you schedule a conference with us to discuss all of the final arrangements and details of your reception. We will try our best to accommodate your time schedule; however, it is most convenient to meet with you during the week between the hours of 9:00 a.m. and 5:00 p.m.

Payment Policy

\$2000 deposit required to secure your date. Balance to be paid **two (2)** days prior to your reception and you are required to call between 9 a.m. and 11 a.m. to give us the guaranteed attendance

WEDDING PACKAGES

Open bar (wine, beer, house liquor, soft drinks)
Champagne March (a famous Villa Milano celebration)
Hors D'oeuvres (3 hot items)

Dinner Package

Italian Salad
Vegetable
Potato
*Your guest choice of:**
Filet Mignon or
Chicken presentation

Buffet Package

Italian Salad
Fresh fruit
Potato
Rice and Vegetable
Chicken presentation
Lasagne
Prime Rib

Vanilla ice cream served with your wedding cake

* Choice to be given to guests with invitation. Total number of each choice must be given to Villa Milano two (2) days prior to reception.

	<u>Friday</u>	<u>Saturday</u>
Complete Buffet Package	\$53.00	\$59.00
(Package Details Below)	Prices are per person and are inclusive of gratuity and sales tax	

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